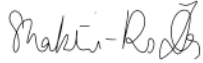## Faculty of Architecture, Computing and Humanities Ethics Committee

Application Form for <u>Undergraduate and taught Postgraduate students only</u>. This form should be <u>submitted by email</u> to your Department's ACH Ethics Representative <u>and</u> to <u>ACHEthics@gre.ac.uk</u>.

NB: In the boxes below, text in GREY is provided for your information and should be deleted and/or overwritten as you complete the form.

1. Coversheet and Declarations

Name: Shakti-Rose Das	**Email:** sd5857j@greenwich.ac.uk
Programme: Media and Communications	**Course:** Advanced Projects

Research/Project Title: fired! for wearing pyjamas to work		
Supervisor: David Waterworth		
The following must be submitted with this application form (please confirm inclusion):		
I have read and understand the University's guidelines on informed consent: http://www.gre.ac.uk/research/rec/participant-consent-form	YES	
Supervisor approval complete (see section 1.1, below)	YES	
Participant Information Sheet (see section 4 and Appendix I, below)	YES	
Participant Consent Form (see section 4 and Appendix II, below)	YES	

Declaration
The information contained in this application, and accompanying appendices, is complete and correct to the best of my knowledge. I have read the University of Greenwich's Research Ethics Policy and accept responsibility for the conduct of the procedures set out in this application in accordance with it and any further conditions laid down by the University's Ethics Committee. I have attempted to identify all risks related to the research that may arise in conducting this research and acknowledge my obligations and the rights of the participants.

Signature: *Shakti-Rose*	**Date:** 9/12/2017

1.1 SUPERVISOR'S APPROVAL
Note: Applications will only be considered after approval from supervisors

Declaration			
I have discussed this project with the applicant, and approve of the planned course of research, subject to tutorial monitoring and supervision.			
Name:	**Email:**		
Does this project involve vulnerable participants?		YES	NO
Does this project present any potential risks to researchers or participants which are greater than those encountered in day-to-day life?		YES	NO
Does this project involve research or travel outside England?		YES	NO
The contact details provided for me on the attached Participant Information Sheet are complete and correct at time of submission		YES	NO
Signature:	**Date:**		

Faculty of Architecture, Computing and Humanities Ethics Committee
Application Form

2. Project Details

Project Outline
Using the space below, please provide a short outline of the project, explaining the purpose and objectives of the research and a summary of the project methodology. The outline should be c. 250 words and written in plain English that is free from jargon.
The purpose of this project is to explore the relationship between clothing, performance, and behaviour. The project seeks to generate and explore answers to the research question 'do we use clothing as a costume?', as well as to potentially bring about more question to ponder. Those who contribute to/participant in the project will be family members and friends. I will 'recruit' participants by contacting said family members and friends via social media, text, telephone, email, etc. They will be asked to participant in a one-to-one interview with me, and to have photographs taken of them, alongside myself, in their favourite outfit, their home clothes, and their work clothes. Interviews will take place in the participants' bedrooms to convey an intimacy between them and the photographs. Interview questions will be based on participants' clothing, the reason behind their style, etc. NB: submitted with this form is the Interview Layout/Questions Sheet (Appendix III).

Proposed start date: 01/01/18	Proposed end date: 14/05/18

3. Participant Details

Does this project involve work in another institution (i.e. in a school, youth club, business, charity or similar)?		NO
If you answered YES to the above question, please provide evidence of consent from a responsible individual at the institution at which you propose to conduct the work. Evidence of consent should be on headed paper or from an institutional email address, and should be included as an annexe to this form.		
Does this project involve human participants?	YES	
Could the participants be considered:		
i. to be vulnerable, as defined by the University's Research Ethics Policies (e.g. are they children, in poverty, mentally ill or substance dependant)?		NO
ii. to feel under pressure to participate in the research?		NO

If the answer to either of these is yes, please explain, providing full justification for your research design and methodology:
N/A

4. Confidentiality and Anonymity

I have read and understand the [University's guidelines on data protection](#):	YES	
Will this project generate personal data? *All information relating to living individuals is deemed to be personal data, including names, contact details and any answers to questions. If your project involves human participants it almost certainly generates personal data.*	YES	
If personal data will be gathered during this project, describe the arrangements for storing and disposing of this data and specify who will have access to project data:		
All data will be stored (digitally) on my password-protected laptop, in a file situated under four linked folders. My laptop remains about my person at all times when out; however, the fact that my laptop is password-protected will ensure the security of the data I will gather. Data may be viewed by the project Supervisor but will be accessible to myself only. Any and all deleted data will go straight to the 'Trash' folder, which will then be emptied and permanently erased on or before 1st August 2018.		
The Participant Information Sheet (Appendix I, below) describes arrangements for storing and destroying data	YES	

5. Risk and Risk Management

Are you a CPDA student?	YES	
If YES, have you completed a risk management form?		NO
If you have answered YES above, continue at Sec. 6 below. If you have answered NO, continue immediately below.		
Does the proposed research present any potential risks, greater than those encountered in day-to-day life, to participants or subjects?		NO
If YES, please provide FULL details and explain what risk management procedures will be put in place to minimize these risks:		
N/A		
Does the proposed research present any potential risks, greater than those encountered in day-to-day life, to researchers or investigators?		NO
If YES, please provide FULL details and explain what risk management procedures will be put in place to minimize these risks:		
N/A		

Faculty of Architecture, Computing and Humanities Ethics Committee
Application Form

6. Other issues

Are there any other ethical issues that have not been addressed which you would wish to bring to the attention of the Committee and/or the University Research Ethics Committee?
Although the proposed research does <u>not</u> present any potential risks, greater than those encountered in day-to-day life, to participants/subjects and researchers/investigators, it should be noted that research will involve one-to-one interviews with participants. However, any risk here will be overcome, as the participants' relationship to myself (the researcher) are that of family relations and friends; hence, participants and researcher will pose no risk to each other, due to there being a rapport/level of trust between them.

Faculty of Architecture, Computing and Humanities Ethics Committee
Application Form

Appendix I: PARTICIPANT INFORMATION SHEET

Project Title: fired! for wearing pyjamas to work

Researcher for this Project: Shakti-Rose Das

Researcher's contact details:
07429353964
sd5857j@greenwich.ac.uk/shaktirosedas@gmail.com

Project Outline & Role of Participant:

Clothing, considered to be a form of nonverbal behaviour, is an extremely large part of our lives. Whether we mean to or not, we consider it on some level every single day. In this project, the Researcher will be exploring the relationship between clothing, performance, and behaviour by asking the question: do we use clothing as a costume?

If the Participant consents to taking part in this project, their role will be to supply data for a case study for the Researcher to make reference to in their research. Said data supplied by the Participant will be in the form of:

1. a one-to-one interview, with audio to be recorded;
2. and a photoshoot.

The interview will consist of asking questions to do with the Participant's clothing, the reason behind their style, etc. The photoshoot will require the Participant and the Researcher to both wear the Participant's favourite outfit, their home clothes, and their work clothes – taking it in turns to wear each one – in the same image. The Researcher will require use of the Participant's bedroom for the interview and photoshoot. In addition, the Researcher will need access to the Participant's clothes in order to wear them herself (this includes and is limited to the Participant's favourite outfit, their home clothes, and their work clothes).

This research project seeks to generate and explore answers to the main research question: 'Do we use clothing as a costume?', as well as to potentially bring about more questions to ponder. The Participant's data will be used as a primary research source for both the written aspect of the research – to be in the form of a booklet – and for the exhibition piece. Said data will be at the forefront of the research, to be used as the main content. The exhibition piece itself will be a physical portrayal of the research carried out to answer the main research question.

The Participant's data from their interviews and photoshoots will be stored on the Researcher's password-protected laptop, in a file situated under four linked folders. Any and all deleted data will go straight to the 'Trash' folder, which will then be emptied and permanently erased. Data may be viewed by the project Supervisor (see below) but will be accessible to the Researcher only.

The overall methodology of the project involves carrying out primary research by conducting one-to-one interviews and performing photoshoots alongside Participants. For full details of the methodology, please consult the Researcher's Proposal.

Participants may withdraw from the project at any time up until project completion on **14th May 2018**. Please contact the Researcher using the details above should you have any questions in relation to the project and/or your contribution.

This project is supervised by: David Waterworth

Faculty of Architecture, Computing and Humanities Ethics Committee
Application Form

More information about the project can be obtained by contacting David Waterworth:	
Email: D.M.Waterworth@greenwich.ac.uk	**Telephone at:** 02083319954
You may withdraw from this project at any time until the project is complete on: **14/05/18**	

Faculty of Architecture, Computing and Humanities Ethics Committee
Application Form

Appendix II: PARTICIPANT CONSENT FORM

To be completed by the participant, aged 18 or over.

Project Title: fired! for wearing pyjamas to work

Researcher for this Project: Shakti-Rose Das

Programme & Year of Study: Media and Communications, 3rd Year

---

Researcher's contact details:
07429353964
sd5857j@greenwich.ac.uk/shaktirosedas@gmail.com

This project is supervised by: David Waterworth

Supervisor's contact details:
02083319954
D.M.Waterworth@greenwich.ac.uk
10 Stockwell Street, London SE10 9BD

- I have read the Participant Information Sheet about this study
- I have had an opportunity to ask questions and discuss this study
- I have received satisfactory answers to all my questions
- I have received enough information about this study
- I understand that I am/the Participant is free to withdraw from this study:
    - At any time (until such date as this will no longer be possible – 14/05/18)
    - Without giving a reason for withdrawing
    - Without affecting my/the Participant's future with the University of Greenwich (if I am/the Participant is, or intends to become, a student at the University)
- I understand, and confirm acceptance, that I will not be paid for this study
- I agree to take part in this study

Signature (Participant):	Date
Name in block letters:	
Participant's contact details (telephone number and email address):	
Signature (Researcher):	Date
Name in block letters:	

Faculty of Architecture, Computing and Humanities Ethics Committee
Application Form

Appendix III: INTERVIEW LAYOUT/QUESTIONS SHEET

Please could you state your name and age.	
Tell me a little about yourself – where are you from?	
Do you work/have a job? (If yes, prompt a brief explanation.)	
Would you say that you and/or your style fit into a category/stereotype?	
What's the inspiration behind your style?	
Has your cultural background had an influence on the way you dress?	
Does money/cost have an impact on what clothes you buy?	
Your favourite outfit, your home clothes, and your work clothes – are any of these a visible representation of who you are?	
Again, your favourite outfit, your home clothes, and your work clothes – are any of these a visible representation of your behaviour in the situation(s)/place(s)/context(s) in which you wear them?	
Do you ever feel that you are putting on a performance when wearing said clothes?	
Are there any situations and/or events that you feel you put a costume on for? (For example, at a wedding/theatre/family members' house/night club?)	
If yes, would you wear said clothes/outfit anywhere else?	
With regard to dressing formally or to suit a situation/event, do you feel that it is important to do so? I.e. why is it important to wear smart clothes to a job interview?	
"I decide on what to wear based on my mood." Do you agree with this statement?	
"What I wear determines my mood for the time I'm wearing that outfit." Do you agree with this statement?	
What do each of these outfits express about you? (Favourite, home, work.)	